

POLICY ON FACSIMILE (SCANNED) SIGNATURE ON PHYSICAL CONTRACT

NOTES

(Applicable for all exchanges/segment)

1. Background

Our Broking Services LLP is registered with the Securities and Exchange Board of India (SEBI) as:

1. Stock Broker (SEBI Registration Number INZ000309758)
2. Depository Participant (SEBI Registration Number IN-DP-750-2023)

In compliance of

BSE Notice No. 20160607-4 dated 7th June, 2016 and

NSE Circular No. 280/2016 dated 6th June, 2016,

Our Broking Services LLP has adopted this Policy on Facsimile (Scanned) Signature on Physical Contract Notes issued in the capacity of a Stock Broker.

2. Policy

Our Broking Services LLP will affix facsimile signatures (scanned signature) on the physical contract notes issued to its clients. The following controls and procedures are being put in place regarding the use of facsimile/ scanned signature:

1. Mr. Sudhir Kumar- Designated Partner are hereby authorized to affix his facsimile signature (scanned signature) in the Contract Notes and other documents issued by Our Broking services LLP to its clients.
2. The procedure/ controls for the same is as under;
 - a. The signature shall be scanned and uploaded into the back office systems /software.
 - b. The signature would be affixed only on documents generated by the Back Office Software.
 - c. In case of change of authorized signatories, the signatures would be replaced after due approval of the partner

The contract note issued with facsimile/scanned signature shall be deemed to have been signed by the authorized signatory notwithstanding any misuse of facsimile/scanned signature and the ultimate responsibility to prove its genuineness shall rest with Our Broking services LLP.

Review of the policy

The management of the firm shall review the policy on an annual basis

Sd/-

Sudhir Kumar

Designated Partner

Our Broking Services LLP